

## Commencement Timeline 2017

6:00 PM	Students arrive at the Knapp west side 27 <sup>th</sup> St. at the <b>Bell Center</b> <b>NO BALLOONS/NOISE MAKERS/SILLY STRING!</b>
6:00-6:15 PM	Students find seats with their name on it, assisted by teachers and counselors.
6:15-6:30 PM	Final instructions from Blazeovich/Biggs/Superintendent in Bell Center-Practice leaving (teachers assist-use listing of seating)
7:00-7:25 PM	Begin to line up for March (ushers direct the students and teachers lead) <b>Teachers that sit on the floor check the name and order. Teachers check one last time as student exit toward the Knapp Center. Quick practice at 6:45pm. Ushers give pebbles to 1<sup>st</sup> seat indicate the rows.</b>
7:25 PM	2x2 Entrance/Pomp Biggs/Ahart-Super/Anderson School board/Elsbernd-school board member /Brown-Calaway-Ramirez-Blazeovich ( <b>Leave Bell Center</b> )
7:30 PM	Students enter Knapp 2x2 (Junior Escorts lead the students). <b>Counselors mark time at rear by band!</b> Student speakers, take place in line of procession. Go to seat, after row is filled come to the stage. Valedictorian to Microphone to perform Pledge of Allegiance. Student speaker in second seat closest to the microphone. <b>Band-Orch. plays Pomp and Circumstance. Students must remain standing at their seats until the color Guard exits the area.</b>
7:39 PM	As the Valedictorian approaches the stage, to the microphone. When all the seniors are at their seats (standing), addresses the class and the guests. <b><u>“At this time, if everyone could remain standing for the Pledge of Allegiance” “Gentleman Please remove your caps and hats.” “Please welcome The Central Campus Color Guard under the direction of Sergeant First Class-Robert Webb.” “Please remain standing until the Color Guard has exited the arena, Thank you.”</u></b> Remain at podium. Color Guard enters from behind the seniors at the rear of the facility (enter aisle). When the color guard is set (Iowa Flag is lowered), the Valedictorian begins the Pledge of Allegiance. <b>Begin when the Iowa flag is lowered.</b> I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD, INDIVISIBLE, WITH LIBERTY AND JUSTICE FOR ALL. When Guard leaves arena to the right of stage and out of guest’s view, Valedictorian announces to the crowd, <b>“You may be seated.”</b> Valedictorian and Student Speaker may sit on stage.
7:42 PM	<b>Welcome-Biggs-</b> Cress O. Hoyt/Wanda Everage/Charlene Lakin/Bernie Saguaw – ( <b>please stand and be recognized!</b> )
7:50 PM	Music Selection Chamber Chorus (1 song) <b>America the Beautiful</b>
7:54 PM	Introduction of Valedictorian –Biggs- speakers get bio’s to Principal to announce.
7:55 PM	Valediction- (Anna Barcus-16) (E. Hildebrandt-15).
8:00 PM	Introduction of Guest Speaker -Biggs
8:01 PM	Guest Speaker-student speaker (S. Muhammad-16) (A. Alread-15)
8:04 PM	Superintendent addresses crowd and presents the class. “On behalf of the district staff, the community of Des Moines. When he returns to seat, Admin. (Brown) goes to mic to announce names. Ushers take place to direct seniors.
8:05 PM	Presentation of Class/Diplomas-Superintendent-Ahart/SchoolBoard-Anderson-Elsbernd/District Admin/ <b>Administrator</b> -read the names. Other admin-hand Diploma covers.
8:32 PM	Biggs announces student are graduated /move your tassel from <b>right to left</b> . Recessional-Band front stage leads the students out 2x2 (Stage leads the seniors out. Ushers lead the first row out and rows to follow) <b>RETURN TO BELL CENTER</b>
8:35 PM	Students pick up Diploma from counselor and Senior Party Gift. <b>KEEP YOUR CAP/GOWN/TASSEL/CORDS/MEDALLION!!!</b>
10:00 PM	Senior students enter Roosevelt with gift and Roosevelt I.D. Badge for Senior Party. Administration Support Parents.